



648 W. Cloverland Dr.  
Ironwood, MI 49938  
906-932-2700  
fair@gogebiccountymi.gov

## VENDOR APPLICATION/CONTRACT

**AUGUST 11-14, 2022**

Vendor Name: \_\_\_\_\_ Site# \_\_\_\_\_  
(Fair office use only)

### Conditions of agreement are described below:

**LEASE:** This lease shall not become effective until the vendor application form, fees, and certificate of insurance are on file with the Gogebic County Fair Office

**SITE ASSIGNMENTS** may not be sublet or re-assigned; such spaces let under this contract shall remain under control of the Fair Board. The lessee agrees not to conduct any business in space other than that specifically assigned. Any violation of these rules shall forfeit this lease and surrender all payments.

**RESERVATION ACCEPTANCE:** A packet of confirmation will be mailed out approximately mid-July. If, for any reason, your reservation is not accepted, we will inform you by letter, phone call or e-mail as soon as possible after receipt of your application and your check will be returned. Applications will be evaluated based on experience with the fair, booth or menu diversity, and appropriateness to our venue. The Gogebic County Fair reserves the right to limit which items vendors may sell; therefore, vendors must list all items to be offered as requested at the end of this application.

**PRIOR TO SETUP:** All vendors must stop at the Fair Office to receive site assignment, pay all remaining fees, and ensure all necessary paperwork is completed.

**SET UP:** Vendors must set up Thursday between the hours of 8 am – 3 p.m. The Gogebic County Fair reserves the right to resell any spaces not occupied by this time unless prior arrangements have been made and to change locations specified in this contract at their discretion. **Early arrivals/set-ups that use electricity will be charged an additional fee of \$15 per day for each vendor site leading up to the Wednesday before the start of the fair.**

**TIMES OF OPERATION:** Vendors will be open at least during the core hours of 12 noon to 6 pm each day. Departure or take down prior to 6 pm on Sunday will result in forfeiture of the security deposit. Concessions selling alcoholic beverages shall strictly adhere to an 11 pm closing time. Lessee shall remove his property from the fairgrounds by 12 noon on Monday, August 15, 2022.

**DELIVERY SCHEDULE:** All deliveries to lessee shall be made in accordance to the following schedule:

**Thursday—All Day Friday, Saturday, Sunday-- Before Noon**

Later deliveries must be made on foot as vehicle traffic is not allowed on the concession midway after these hours for safety reasons.

**INSURANCE:** The Vendor shall furnish a current certificate of General Liability Insurance not less than \$500,000 to the Gogebic County Fair.

**ALL ITEMS** sold, or to be given away, shall be listed on the application and approved by the Gogebic County Fair Board. The Fair Board has the right to deny the display and/or sale of any items for any reason including those deemed inappropriate by the Board.

**VENDORS MUST PROVIDE THEIR OWN EQUIPMENT.** The Gogebic County Fair does not furnish chairs, tables, staplers, decorating supplies, spotlights, extension cords, etc.

**ADMISSION:** Each person working in the vendor booth must have an admission pass. **Each vendor will receive two (2) complimentary admission passes. Additional passes can be purchased from the Fair Office.**

**VENDORS MUST KEEP THEIR AREAS CLEAN.** Each vendor selling food or drink shall furnish a garbage can and comply with all current Michigan State Health Laws. Garbage must be deposited in plastic garbage bags, sealed, and deposited in designated areas. Glass containers (i.e. bottles, cups) of any kind are strictly prohibited. All food and beverages must be dispensed in paper or styrofoam containers. Plastic soda/water bottles or aluminum cans are also permissible. All concessions selling food or beverages agree to make all necessary alterations to comply with the current Michigan Food Law.

**LIABILITY AND LOSS:** The Gogebic County Fair assumes no liability for loss or damage to any property of the Lessee due to fire, tornado, weather conditions, theft, or other causes. The Gogebic County Fair Board shall not be responsible for any breach of the law by the Lessee or his employees. The Lessee agrees not to bring any suit for damages against the Gogebic County Fair Board for any injuries which may occur to himself or his employees and to indemnify the Gogebic County Fair Board against any loss or damage resulting from negligence on the part of the Lessee or his employees.

**TERMINATION:** This agreement may be terminated if violations of the terms occur. The Gogebic County Fair reserves the right to cancel this contract, if in its judgment, the business or exhibition carried on by the Lessee, or the manner of conducting the same, is objectionable or not as represented at the time of making this contract; to have the property of the Lessee removed from the Gogebic County Fairgrounds with all payments previously made under this contract being forfeited to the Gogebic County Fair; and the Lessee agrees to leave the grounds at once. In case the Gogebic County Fair Board shall give notice to vacate the premises let under this contract, the Lessee agrees to surrender possession on demand and waives all damages and claims on account of such evictions.

**COMPENSATION AGREED UPON:** The Vendor shall send payment in the amount of one half of total contract due to the Gogebic County Fair with this agreement, along with an additional \$100 for security deposit which will be returned the week following the fair.

- ✓ **Total contract amount** \$ \_\_\_\_\_
- ✓ **Amount due by June 30, 2022 (one half of total contract)** \$ \_\_\_\_\_
- ✓ **Balance remaining on contract by opening day of the fair** \$ \_\_\_\_\_
- ✓ **\$100 for security deposit**

\*By signing and returning this contract, I agree to abide by these and all other rules and regulations, written and unwritten, set forth by the Gogebic County Fair Board.

Business Name \_\_\_\_\_ Contact \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Email \_\_\_\_\_

**Vendor Signature** \_\_\_\_\_

Gogebic County Fair Board Official \_\_\_\_\_

Please return the following via mail or e-mail per contact info on page one. Thank you!

- Signed Application Form**
- Signed Indemnification Page**
- Down payment Amount \$ \_\_\_\_\_**
- \$100 Security Deposit**
- Liability Insurance Certificate**
- Additional Season Passes Needed # \_\_\_\_\_ @ \$30 each= \$ \_\_\_\_\_**

**PLEASE LIST ITEMS TO BE SOLD OR DISPLAYED IN THE SPACE BELOW:**

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